

Industry Placement: Process Overview

Kennet School



1	Working in Partnership Placements are delivered in partnership between the employer, student, and Kennet School, with ongoing support and regular communication.
2	Placement Dates Placement patterns vary by course and may include weekly attendance, block placements, or a combination of both, agreed in advance.
3	Placement Hours Each course has a minimum number of hours that must be completed for the student to achieve their qualification. Hours are recorded and verified by the employer.
4	Application & Interview Process The application and selection process varies by course and employer and may include a formal application and interview or an informal matching discussion.
5	Pre-Placement Paperwork Required checks and paperwork are completed before the placement begins, supported by the school through an online system.
6	Work Readiness Students complete preparation sessions covering workplace expectations, health and safety, and professional behaviour.
7	During the Placement The school maintains regular contact, carries out check-ins, mid-point Progress Indicator Review and provides support to ensure student welfare and progress.
8	End of Placement Employers complete a final review (final Progress Indicator Review) and confirm hours completed, supporting student reflection and programme evaluation.